****

**Template – Participation in Collegial Activities – Evidence Component 2**

**DOMAIN: *Evidence that Demonstrates Professional Practice***

**EVIDENCE COMPONENT 2: *Examples of Participation in Collegial Activities***

**OBSERVATION 2: *A verified record of collegial engagement where the provisionally registered teacher in a collaborative planning activity***

*This evidence is intended to address the Australian Professional Standards for Teachers - 3, 4, 6, 7*

*Please note that as this is an observation of collegial engagement, it may take more than one observation to complete the feedback. It is also appropriate to have another fully registered teacher make observation of collegial engagement if the mentor is not part of the collaborative planning group.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Teacher** |  | **TRB Number** |  |
| **Name of observer** |  | **TRB Number** |  |
| **Date of observation** |  | **Timing of observation** |  |
| **Activity and its context** |  | | |
| **Suggested key questions for observation** | **Does the provisionally registered teacher:**   * Cooperate and collaborate with others as part of a team/partnership to set and achieve goals? * Work with others for the collective benefit, in times of both need and celebration? * Empathise with others’ viewpoints and positions, recognising and supporting their roles, rights and responsibilities? * Acknowledge and draw on others’ expertise? * Give and receive constructive feedback, responding appropriately? * Share knowledge, ideas and expertise and resources to benefit student learning and the professional growth of colleagues? * Establish respectful, timely effective communication processes with language use and methods appropriate to the audience? * Use negotiation and conflict resolution skills, including commitment to problem solving, acting with dignity and courtesy in all professional situations, being empathetic, responding to pressure appropriately and taking responsibility for their own professional behaviour and the integrity of the profession | | |
| **Observation notes** |  | | |
| **Identified points for discussion that emerge from the observation** |  | | |
| **Signature of observer** |  | **Date** |  |
| **Teacher reflection:** |  | | |
| **Identified professional development goals that emerge from the observation** |  | | |
| **Teacher’s signature** |  | **Date** |  |