

HOW TO SUBMIT: NOTIFICATION OF CHANGE OF NAME

Teachers have a statutory responsibility to inform the Board, in writing, within 90 days, of any change of name, address, school in which you are employed or other personal details. The obligation is set out in Section 28 of the *Teacher Registration (Northern Territory) Act*.

If you are notifying of a change of name, you are required to submit certified evidence in hard copy to the TRB office.

Access Online Services

Log in to Online Services <https://trbaccount.ntschoools.net/Login.aspx>

Notification Change of Name Form

Print a copy of the 'Notification of Change of Name' form from the [Personal Details](#) page.

TEACHER REGISTRATION BOARD
of the Northern Territory

[Personal Details](#) | [Payments](#) | [School Audit](#) | [HALT Application](#) | [HALTEOI](#)

OF THE NORTHERN TERRITORY, Teacher Registration Board (TRB# 12721) ePass: [none]
Teacher at ?

Update your details

Account Security Questions, Password & ePass

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Change of name

You are required to send certified photocopies of documentary evidence of name change to the TRB office, e.g. marriage certificate, decree nisi, deed poll or statutory declaration of the name change.
Please use the following form: [pdf 100 kb](#) or [rtf 4.5 mb](#)

↑ OR ↑

Submission of Form

Post your completed form and certified documentary evidence to:

TRB NT
GPO Box 1675
Darwin NT 0801

The Board cannot accept faxed or electronic copies of certified documents.