

APPLICATION FOR LETTER OF PROFESSIONAL STANDING

1. PERSONAL DETAILS

Surname:	Given Names:
Previous Surnames:	Previous Given Names:

Postal Address:
E-mail Address:

TRB Registration Number:	Original Date of Registration:
Date of Birth:	Place of Birth:

2. REASON FOR APPLICATION

I hereby apply for a Letter of Professional Standing for the following reason (please tick):

- ☐ Registration in another state or territory of Australia or in New Zealand
- ☐ Registration in another country – please identify country: _____
- ☐ Other reason – please explain:
- _____
- _____
- _____


3. ORGANISATION REQUIRING THE LETTER OF PROFESSIONAL STANDING

Postal Address of Organisation:

Name of Contact Person or Section:

Reference Number allocated to your file: _____

4. ATTACH CERTIFIED PHOTO IDENTIFICATION

		No. of pages attached
	ATTACH a certified photocopy of photo identification indicating your current name (e.g., current passport). If you do not have a current passport, then a current Australian driver's licence or other official licence or photo ID card.	

Only photocopies of documents certified as true copies by a **Justice of the Peace, Commissioner of Oaths, Notary Public** or **TRBNT staff** are accepted. Please note that in the Northern Territory, a Police Officer is a Commissioner of Oaths.

She or he must check the original and the copy to see that the original has not been altered and that the copy is an exact copy and then must:

- Write on the copy, 'This is a true copy of the original document sighted by me'
- Sign and date the copy
- Print his or her name, address, phone number, profession and position
- Stamp with official stamp if the organisation has one
- Include JP number if applicable

5. ADDITIONAL REQUEST

☐ Yes, I require a copy of the Letter of Professional Standing for my own records - by post / e-mail.

(Please circle)

Signature of Applicant:

Date:

6. PAYMENT OPTIONS – a fee of \$30 applies, unless otherwise approved by the TRB Director.

Payment can be made by bank cheque, money order, VISA or MasterCard.

Cheques and money orders must be made payable to “Teacher Registration Board of the Northern Territory”.

For requests lodged from overseas, payment must be made in Australian Dollars.

Applicant Full Name		
Payment Total	\$30.00	(RTM 35R999 134131)

Bank Cheque <input type="checkbox"/>	Money Order <input type="checkbox"/>	VISA <input type="checkbox"/>	MasterCard <input type="checkbox"/>
Card number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			

Name of Card Holder: (please print)	Expiry Date:
Signature:	Date Signed: