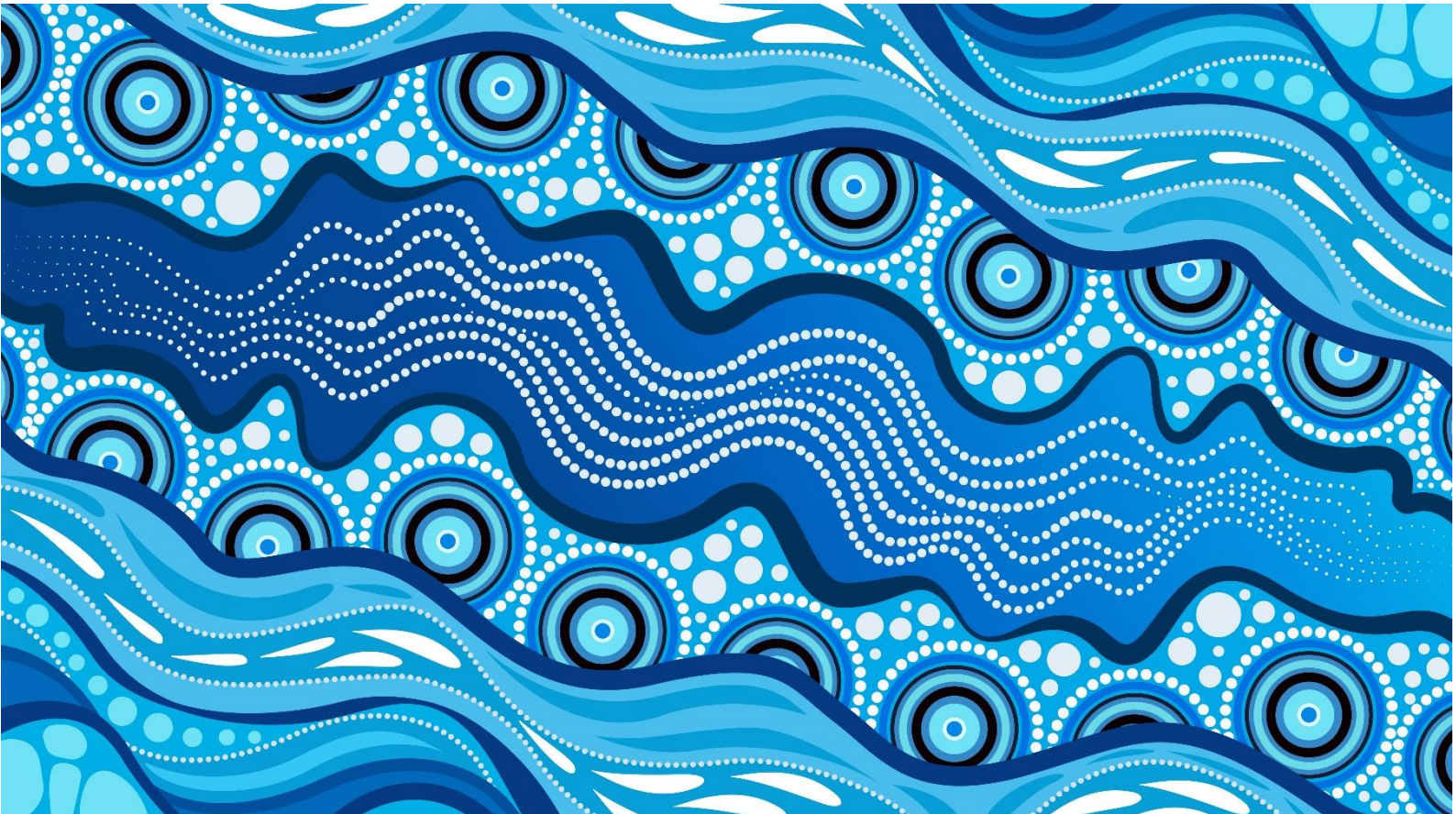


Transitioning from Provisional to Full Registration

Policy



Document title	Transitioning from Provisional to Full Registration
Contact details	Manager, Policy and Secretariat
Approved by	Teacher Registration Board
Workstream	Registration and Authorisation plus Quality Teaching
Date approved	30/07/2026
Document review	Every 3 years or as required
TRM number	TRM: 50-D26-55064

Version	Date	Author	Changes made
0.1	15 June 2026	Manager Policy and Secretariat	First version

Acronyms	Full form
NT	Northern Territory
ELC	Early Learning Centre

To be read in conjunction with:	
Title	Location / Link
Teacher Registration (Northern Territory) Act 2004	Northern Territory Legislation
<i>Teacher Registration (Northern Territory) Regulations 2004</i>	https://legislation.nt.gov.au
<i>Mutual Recognition Act 1992 (Cth)</i>	Mutual Recognition Act 1992 - Federal Register of Legislation
Provisional to Full Registration Guidelines	50-D26-55034
Provisional to Full Registration Guide	50-D26-66102

Summary

This policy outlines the requirements and framework for teachers in the Northern Territory to transition from Provisional Registration to Full Registration.

Registration categories are established under the *Teacher Registration (Northern Territory) Act 2004* and align with the Australian Professional Standards for Teachers (the Standards).

Purpose

The purpose of this policy is to:

- Define the requirements for transitioning from Provisional to Full Registration
- Ensure consistent, fair, and transparent assessment of teacher proficiency
- Support teacher development toward the Proficient career stage
- Align regulatory requirements with professional growth processes

Scope

This policy applies to all provisionally registered teachers in the Northern Territory seeking Full Registration.

To be eligible for Full Registration, the Board must be satisfied that a teacher:

- Holds prescribed qualifications
- Is a fit and proper person
- Is competent to teach in accordance with the Standards
- Has the required professional experience and currency of practice
- Meets all prescribed and Board-approved requirements

Policy Details

The policy establishes a structured, evidence-based pathway for provisionally registered teachers to achieve Full Registration, ensuring consistency, fairness, and alignment with the Australian Professional Standards for Teachers.

Key principles:

1. Provisional registration is granted for three years, during which teachers are expected to work toward Full Registration.
2. The transition is initiated and led by the teacher, supported by their school and mentor.
3. Teachers must complete:
 - a. 100 days of teaching practice within the previous 5 years
 - b. All registration conditions
 - c. Demonstration of proficiency against the Standards
4. Structured transition process includes:
 - a. Eligibility confirmation

- b. Professional learning
 - c. Evidence collection
 - d. Panel assessment
 - e. Endorsement and Board decision
5. Teachers must submit a portfolio demonstrating practice at the Proficient career stage, including observation and annotated evidence.
6. A school-based assessment panel evaluates the teacher's evidence and makes a recommendation prior to endorsement.
7. The panel must comprise three fully registered teachers.
8. In an Early Learning Centre (ELC), the Educational Leader (for example, the Centre Director or Manager) should act as the panel chair where they hold full teacher registration.
9. Extension pathway if requirements are not met within 3 years:
 - a. A 2-year extension may be granted
 - b. Feedback and an improvement plan are required.
10. The Board makes the final determination and notifies the applicant.

Roles and responsibilities

The Registration and Authorisation plus Quality Teaching teams act as the content authority for the policy.

Responsibilities include:

- Providing subject matter expertise on registration requirements and processes
- Ensuring the policy reflects current operational practice
- Validating that requirements (e.g. eligibility, panel process, evidence expectations) are accurate and workable

Definitions

Key terms used in this policy include:

- **Board:** Teacher Registration Board of the Northern Territory
- **Full Registration:** Registration granted under section 36(1)(a) of the Act
- **Provisional Registration:** Registration granted under section 36(1)(b)
- **The Standards:** Australian Professional Standards for Teachers
- **Professional Development Condition:** Requirement to meet Board-approved professional learning expectations
- **School/Educational Setting:** Any approved educational setting, including schools, preschools and Early Learning Centres.
- **Educational Leader:** The person responsible for leading educational programs and practice within an Early Learning Centre, including a Centre Director or Manager where applicable.
- **Panel:** A group of three fully registered teachers responsible for assessing a provisionally registered teacher's demonstration of proficiency against the Australian Professional Standards for Teachers.

Relevant Legislation

- *Teacher Registration (Northern Territory) Act 2004*
- *Teacher Registration (Northern Territory) Regulations 2004*
- *Mutual Recognition Act 1992 (Cth)*
- *Trans-Tasman Mutual Recognition Act 1997 (Cth)*

Related Documents

- Provisional to Full Registration Guidelines and guide
- Evidence Guide
- FORM D – Application for Full Registration
- FORM E – Extension Application
- Australian Professional Standards for Teachers